Warsaw, 23 November 2026

REQUEST FOR QUOTATION NO. 7/2026

for the purchase, delivery, installation, and integration of an integrated sample manipulation and processing system with control software for robotic culturomics

The procedure is conducted in connection with the planned implementation of an undertaking which may receive funding under one of the following calls for proposals under the European Funds for a Modern Economy 2021–2027 Programme (FENG):

- **Measure 1.1 SMART Path – projects implemented in consortia, call for proposals No. FENG.01.01-IP.01-002/26, application for funding No. FENG.01.01-IP.01-A1M4/26;**
- **Measure 5.1 STEP – Path A: Biotechnology, call for proposals No. FENG.05.01-IP.01-006/26, application for funding No. FENG.05.01-IP.01-008X/26;**
- **Measure 1.1 SMART Path, call for proposals No. FENG.01.01-IP.02-001/26, application for funding No. FENG.01.01-IP.02-0208/26.**

The subject of the procurement constitutes a fixed asset, the use of which is planned for the implementation of the undertaking. The costs associated with the use of the subject of the procurement will be settled in the form of depreciation charges, in accordance with the expenditure eligibility rules applicable to the project under which the expenditure will be settled.

As of the date of initiation of the procedure, no funding agreement has been concluded. The final allocation of the expenditure to the relevant project will be determined following the conclusion of the ongoing calls for proposals, taking into account the terms and conditions set out in the relevant funding agreements.

I. CONTRACTING AUTHORITY:

Human Biome S.A.
ul. Starodworska 1
80-137 Gdańsk
Pomeranian Voivodeship, Poland

II. **CONTACT PERSON:**

1. Contact Person:
   First name and Last name: Natalia Perzyna
   tel.: +48 728 572 094
   email address: natalia.perzyna@human-biome.com
2. Questions must be directed exclusively via the Competitiveness Database (Baza Konkurencyjności), through the functionality located in the following notice: https://bazakonkurencyjnosci.funduszeeuropejskie.gov.pl/
3. The Contracting Authority shall promptly provide explanations, provided that the request for explanation of the content of the Request for Quotation was received by the Contracting Authority no later than by the end of the day preceding the day designated as the deadline for submission of offers in the subject procedure. The content of the Contracting Authority's explanations will be published on the website https://bazakonkurencyjnosci.funduszeeuropejskie.gov.pl/
4. If a request for explanation of the content of the request for quotation is received by the Contracting Authority later than by the end of the day preceding the day designated as the deadline for submission of offers in the subject procedure or concerns explanations already provided, the Contracting Authority may provide explanations or leave the request unexamined.
5. No oral or telephone information, explanations, or answers will be provided to queries addressed to the Contracting Authority in matters requiring written form of procedure.

III. TYPE OF PROCUREMENT PROCEDURE:

1. The procurement procedure is conducted in accordance with the principle of competitiveness set out in the "Guidelines on Eligibility of Expenditure for 2021–2027", which establish standardized conditions and procedures for determining the eligibility of expenditure for the European Social Fund Plus, European Regional Development Fund, Cohesion Fund, and Just Transition Fund.
2. The Contracting Authority informs that the procedure is not conducted based on the Act of 11 September 2019 – Public Procurement Law, therefore it is not possible to apply legal remedies defined in that Act.

IV. **SUBJECT OF THE ORDER:**

The subject of the contract is the purchase, delivery, installation, and integration of an integrated sample manipulation and processing system with control software for robotic culturomics

CPV Codes:
38000000-5 Laboratory, optical and precision equipment (except glassware)
42997300-4 Industrial robots
51430000-5 Installation services of laboratory equipment

ADDITIONAL INFORMATION CONCERNING THE ORDER:

1. Whenever Contractor, Supplier or Bidder is mentioned in the text, it shall be understood as referring to the same entity.
2. The Contracting Authority does not permit the submission of variant offers .
3. The Contracting Authority does not permit the submission of partial offers
4. The Contracting Authority permits the Contractor to subcontract part or all of the subject matter of the contract
5. The Contracting Authority reserves the right to award the Contractor selected under this procedure an additional order of up to 50% of the value of the original order, within 3 years from the date of award of the original order, as specified in the contract concluded with the Contractor
6. The Contracting Authority allows equivalent solutions in relation to the specified parameters and element designations. Equivalence shall mean maintaining the required parameters and properties of the elements offered. In case of describing the Subject of the order using standards, approvals, technical specifications, the Contracting Authority allows equivalent solutions.

   Note!

   - If in any part of the request for quotation along with all appendices trademarks or proprietary names of products are indicated, it should be assumed that they are justified by the specificity of the subject of the order and are intended solely to indicate requirements in terms of quality and parameters of the subject of the order due to the lack of other sufficiently precise terms that would allow describing the subject of the order in an unambiguous and comprehensive manner. It should be assumed that every reference to a trademark or proprietary name is accompanied by the words „or equivalent". In each such case, the Contracting Authority allows the use of equivalent products (by which products with parameters no worse (lower) than established in the request should be understood) or better (with parameters exceeding the requirements of the Contracting Authority established in the request), ensuring the achievement of the effect required to achieve the goals of the order.
   - In case of using a trademark, patent for an invention, or origin, protection right for a trademark or utility model, design registration right or certificate of origin in the request or appendices, as well as source or specific process, references to

standards, European technical assessments, approvals, technical specifications, and technical reference systems, the Contracting Authority allows solutions equivalent to those described, or better. The Contractor analyzing the documentation should assume that every reference used in the documentation is accompanied by the phrase „or equivalent".

- In accordance with the guidelines, a Contractor who relies on solutions equivalent to those described by the Contracting Authority may be requested by the Contracting Authority to submit evidence that the deliveries offered by them meet the requirements specified by the Contracting Authority. In such case, the Contractor should use documents allowing objective confirmation of the declaration of equivalence of solutions.

7. Place of delivery:

Human Biome S.A.
6 Flisa Street
02-247 Warsaw
Municipality: Warsaw
County: Warsaw
Voivodeship: Mazowieckie

Delivery shall include the complete service of delivering the ordered equipment to the Contracting Authority's laboratory. The exact location (building, floor, etc.) will be specified in detail in the order.

V. CONDITIONS FOR PARTICIPATION IN THE PROCEDURE AND DESCRIPTION OF THE METHOD OF EVALUATING THEM:

1. The following entities shall be excluded from participation in this procurement procedure :

a) entities personally or financially capital-linked with the Contracting Authority. Financial or personal ties shall be understood as relationships between the Contracting Authority, persons authorized to incur obligations on behalf of the Contracting Authority, or persons performing activities related to the preparation and conduct of the contractor selection procedure, and the Contractor, consisting in particular of:

- participating in the company as a partner in a civil partnership or personal partnership, holding at least 10% of shares or stock (unless a lower threshold results from provisions of law), performing the function of a member of a supervisory or management body, proxy, attorney,
- being married, in a relationship of consanguinity or affinity in the direct line, consanguinity or affinity in the collateral line up to the second degree, or connected

by virtue of adoption, care, or guardianship or cohabiting with the contractor, their legal representative, or members of management or supervisory bodies of contractors applying for the contract award,

- remaining with the contractor in such a legal or factual relationship that there is a reasonable doubt as to their impartiality or independence in connection with the contract award procedure.

b) entities and individuals who directly or indirectly support the military actions of the Russian Federation or are responsible for them and are subject to exclusion from the procedure based on the following regulations:

- Art. 5k of Council Regulation (EU) No 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine (OJ L 229, 31.7.2014, p. 1), hereinafter: Regulation 833/2014, as amended by Council Regulation (EU) 2022/576 amending Regulation (EU) No 833/2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine (OJ L 111, 8.4.2022, p. 1), hereinafter: Regulation 2022/576.
- Act of 13 April 2022 on special solutions regarding preventing support for aggression against Ukraine and serving to protect national security (Journal of Laws 2022 item 835 as amended) (hereinafter referred to as the Act)

2. The conditions specified in point 1 will be evaluated on a pass/fail basis (meets/does not meet) based on the statement submitted in accordance with Annex No. 2 to this request for quotation.
3. An offer that does not meet any condition specified in point 1 will be rejected.

VI. OBJECTIVE OF THE ORDER

The order is related to the project planned for implementation and its intended objectives.

VII. LIST OF REQUIRED DOCUMENTS

As part of the response to the request for quotation, the Bidder is obliged to submit the following documents

1. Offer form (Annex No. 1 to the request for quotation).
2. Statement on lack of grounds for exclusion (Annex No. 2 to the request for quotation).
3. Documents confirming fulfillment of additional conditions for participation in the procedure in accordance with section VIII of the request for quotation (if applicable).

VIII. ADDITIONAL CONDITIONS FOR PARTICIPATION IN THE PROCEDURE:

1. AUTHORIZATIONS TO PERFORM SPECIFIC ACTIVITY OR ACTIONS:
   No specific condition is established

2. KNOWLEDGE AND EXPERIENCE:
   The Contractor shall demonstrate that within the last 3 years prior to the deadline for submission of bids (or, if the period of business activity is shorter, within this period),

they have duly performed at least one contract involving the integration and commissioning of an automated laboratory system in which at least two laboratory devices cooperated with a robotic plate-handling system and were controlled by shared software. Experience with specific equipment manufacturers or specific software is not required. In order to confirm fulfillment of this condition, the Contractor shall submit a list of completed projects containing a description of the scope of integration, completion date, and recipient, and shall attach evidence confirming that these contracts were duly performed (e.g., reference letters, acceptance protocols, or other documents issued by the entity for which the contract was performed).

3. TECHNICAL CAPACITY:
   No specific condition is established

4. PERSONS CAPABLE OF EXECUTING THE ORDER:
   No specific condition is established

5. ECONOMIC AND FINANCIAL SITUATION:
   No specific condition is established

6. OTHER ADDITIONAL CONDITIONS:
   No specific condition is established

The conditions specified in points 1–6 must be met cumulatively and will be verified using a pass/fail assessment, based on the documents submitted by the Bidder.

The Contracting Authority reserves the right to request the Contractor to provide explanations or documents confirming compliance with the conditions specified in points 1–6.

IX. PLACE AND DEADLINE FOR SUBMISSION OF OFFERS

1. The offer must be submitted by the deadline specified in the Competitiveness Database, exclusively via the Competitiveness Database portal, by entering the total gross offer price and attaching the required documents https://bazakonkurencyjnosci.funduszeeuropejskie.gov.pl/
2. Offers submitted after the specified deadline will not be considered.
3. The Contracting Authority reserves the right to request the Contractor to provide explanations regarding the submitted offer and documents confirming fulfillment of conditions for participation in the procedure.

4. The Contracting Authority will notify Bidders of the selection of the most advantageous offer by publishing the results in the competitiveness database.
5. The Contracting Authority allows the possibility of changing or withdrawing the offer by the Bidder before the deadline for submitting offers – changes or withdrawal must be made through the competitiveness database.
6. Communication in the contract award procedure, including submission of offers, exchange of information between the Contracting Authority and contractor, and transmission of documents and statements takes place in writing via the Competitiveness Database. Derogation from communication in the above form is permissible to the extent that it is not possible to observe the method of communication in the Competitiveness Database, i.e. transmission of documents after opening of offers, including submission of explanations, statements and other requests necessary for proper conduct of the procedure. In such case, communication between Contracting Authority and Contractor takes place by email to the address indicated for contact in this request.
7. Technical and organizational requirements regarding offer submission procedure are described in the User Manual for Competitiveness Database 2021 system available at: https://instrukcje.cst2021.gov.pl/?app=baza-konkurencyjnosci

X. OFFER BINDING PERIOD AND EXECUTION PERIOD OF THE ORDER

1. The Bidder remains bound by the submitted offer for a period of **60** days, wherein the run of the offer binding period begins with the expiry of deadline for submission of offers. Validity period must be confirmed in the offer.
2. Execution deadline for the subject of the order no later than: **the date specified in the description of the subject of the contract constituting Annex No. 3.**
3. Estimated date of entry into force of the contract: **December 2026**.
4. In the course of examination and evaluation of offers, the Contracting Authority may request explanations from Bidders regarding the content of submitted offers.

XI. DESCRIPTION OF THE METHOD OF PREPARING THE OFFER:

1. The offer should contain the price for the entire subject of the order.
2. Each Bidder may submit only one offer and propose only one price. Submission of more than one offer by a Bidder will result in rejection of all offers submitted by that bidder.
3. The offer must be signed by the person or persons authorized to represent the Bidder.
4. Document templates attached to this request should be completed by the Bidder and attached to the offer, or prepared by the Bidder with content consistent with the request.
5. The Bidder bears all costs associated with preparation and submission of the offer.
6. The Contracting Authority does not provide for reimbursement of costs of participation in the procedure.
7. The Contracting Authority does not provide for an appeal procedure.

8. The offer must be drawn up in writing or electronically in one copy in Polish or English.
9. The Bidder may reserve in the offer that the Contracting Authority will not be able to disclose information constituting a business secret within the meaning of the regulations on combating unfair competition, i.e. undisclosed to the public technical, technological, organizational information of the enterprise or other information possessing economic value, in respect of which the entrepreneur has taken necessary actions to maintain its confidentiality.
10. Pages of the offer constituting a business secret within the meaning of the provisions of the Act on combating unfair competition, which the Bidder reserves may not be shared with other procedure participants, should be submitted as a separate part of the offer appropriately marked.

XII. DESCRIPTION OF THE METHOD OF CALCULATING THE OFFER PRICE:

1. The Bidder is obliged to state the total net price and corresponding gross price, including VAT (if applicable). In the Bid Form, the Bidder shall specify the components of this price, i.e., the price of the hardware component and the price of the device control software.
2. If prices in the offer are expressed in a currency other than PLN, they will be converted using the average NBP exchange rate applicable on the day preceding the day of opening offers. If on that day the exchange rate was not published, the rate from the last published table of average NBP exchange rates applies.
3. In case of failure to indicate the currency in the Offer Form constituting Annex No. 1, the Contracting Authority will consider that the price was expressed in PLN.
4. The offer price is the price defined by Art. 3 sec. 1 item 1 and sec. 2 of the Act of 9 May 2014 on informing about prices of goods and services (consolidated text Journal of Laws 2023 item 168), i.e.: price – value expressed in monetary units, which the buyer is obliged to pay to the entrepreneur for good or service; The price includes tax on goods and services and excise tax if on the basis of separate regulations sale of good or service is subject to tax on goods and services or excise tax. Price also means tariff rate.
5. The offer price is the amount (including applicable tax on goods and services) for the execution of the subject of the order specified in the Offer Form.

XIII. EVALUATION OF OFFERS:

1. Offers submitted by Bidders who demonstrate that they are not subject to exclusion and that they meet the conditions for participation in the procedure shall be examined for their compliance with the requirements of the Contracting Authority set out in the description of the subject of the contract.
2. In the course of evaluating the submitted offers, the Contracting Authority may request the Bidder to provide clarifications regarding the content of the submitted offer. The Contracting Authority may also request Bidders who have failed, within the

specified time limit, to submit declarations or documents required under this procedure, who have failed to submit the required powers of attorney, or who have submitted documents containing errors or defective powers of attorney, to submit or correct such documents within a specified time limit, unless the offer would still be subject to rejection despite such submission or correction, or the procedure would have to be cancelled.

3. Furthermore, the Contracting Authority shall reject an offer if it:
   - contains an **abnormally low price**, as confirmed in the clarification procedure or in the absence of submitted explanations.
     If the offered price appears to be abnormally low in relation to the subject matter of the order and raises doubts as to the Bidder's ability to perform the contract in accordance with the requirements set out in this Request for Quotation, the Contracting Authority shall request the Bidder to provide explanations regarding the basis for calculating the offered price. The Contracting Authority reserves the right to request such explanations if the offered price is at least 30% lower than the average price of the offers submitted and deemed compliant with the requirements of the procedure. In such cases, the Contracting Authority shall request the Bidder to provide a detailed explanation of the basis for calculating the offered price. The Bidder shall submit the requested explanations within 5 business days from the date of receipt of the request from the Contracting Authority. The request shall be sent to the e-mail address indicated in the offer. If the Bidder fails to submit the explanations within the specified time limit, or if the submitted explanations demonstrate that the Bidder intends to perform the contract or part thereof at an abnormally low price, the Contracting Authority shall reject the offer. In such a case, the Bidder shall be informed of the rejection of its offer and provided with a detailed justification. If a Bidder requested to explain the basis for calculating the offered price modifies its offer with regard to aspects subject to evaluation under the established evaluation criteria, the offer shall be rejected.

     An offer shall also be rejected if:

     - it was submitted after the deadline;
     - its content is inconsistent with the content of this Request for Quotation;
     - it is invalid under applicable law, in particular the provisions of the Civil Code;
     - it was submitted under conditions constituting an act of unfair competition within the meaning of the Act of 16 April 1993 on Combating Unfair Competition

4. Offers that do not comply with the requirements set out in this Request for Quotation shall be rejected, while the remaining offers shall be admitted to the points-based evaluation.

5. The Contracting Authority shall evaluate the offers, awarding points based on the following criterion:

No.	Criterion	Weight
1.	Net price	100%

6. **The maximum number of points that may be awarded is 100**

7. The most advantageous offer shall be the offer that obtains the highest number of points under the above criterion, calculated as follows:

Net price

C = (Cmin / Cof) × 100

where:

- **C** – number of points awarded for the criterion “Net price”
- **Cmin** – the lowest net price among the submitted offers
- **Cof** – the net price of the evaluated offer

An offer may receive a maximum of 100 points under the criterion “Net price”

The Offer Price is the sum of the hardware component and the device control software.

8. All point calculations shall be performed exclusively for offers that meet the requirements of the Contracting Authority, with the results rounded to two decimal places.

XIV. INFORMATION CONCERNING SELECTION OF THE MOST ADVANTAGEOUS OFFER:

1. The Contracting Authority will draw up a written report on the selection of the most advantageous offer.
2. The Contracting Authority will notify all Bidders who submitted offers in this procedure of the selection of the most advantageous offer by publishing the results on the portal www.bazakonkurencyjnosci.funduszeeuropejskie.gov.pl
3. Information on the results of the procedure does not constitute a statement of the Contracting Authority to conclude a contract. The contract is concluded upon its signing, which means that the Bidder is not entitled to a claim in this respect, in particular a claim to conclude a contract
4. The contract will be signed with the Bidder who submitted the most advantageous offer.
5. In case the Bidder who submitted the most advantageous offer evades signing the contract, the Contracting Authority has the right to select the most advantageous offer from among the remaining submitted offers.

XV. CONDITIONS FOR CONTRACT AMENDMENT

1. Significant changes to provisions of the concluded contract may occur exclusively in the situation of:

1) Occurrence of circumstances described in section 3.2.4. pt 4 of the Guidelines on eligibility of expenditure for 2021-2027
2) Necessity to extend the deadline for contract execution in case of:

a) occurrence of circumstances on the part of the Contracting Authority or contractor, which could not have been foreseen acting with due diligence;
b) occurrence of a random event of a force majeure nature preventing performance of the Subject of the Contract in accordance with its provisions;

3) In case of occurrence of any of the above circumstances, deadline for execution of the subject of order may be appropriately extended by time necessary to complete execution in a proper manner.
4) Changes in generally applicable provisions of law to the extent affecting performance of the contract.
5) Changes to identification data of the Contractor (seat address, REGON, NIP, bank account number).
6) Receipt from the Financing Institution of decisions or recommendations concerning changes
in the implemented project, to which the Contracting Authority will be obliged, and which may affect the justification and type of expenditures incurred under this order.

7) Change resulting from discrepancies and ambiguities in the contract, which cannot be removed in any other way than by changing contract provisions, and change of contract provisions will cause unambiguous interpretation of contract provisions by both parties
8) Change related to necessity of eliminating clerical and calculation errors in the text of the contract.
9) Change in settlement of civil law agreement determined by the Parties.
10) Change of technological solutions.
11) Reduction of scope of service being subject of this request for quotation. Total value of changes cannot exceed 50% of order value originally specified in the contract.
a) settlements between Parties will take place on the basis of actually ordered and executed deliveries.
b) for non-utilization by the Contracting Authority of estimated quantity of order subject above guaranteed minimum, Contractor is not entitled to any claims, including claim for execution of order in remaining scope or compensation for lost profits.
12) Independent of parties or in case of occurrence of circumstances which could not be foreseen at the time of contract conclusion – under principles agreed separately between contract parties.

2. Any changes and additions to contract concluded with selected Contractor must be made in form of written amendments to contract signed by parties, under pain of nullity.

XVI. PAYMENT TERMS

Basis for payment of Contractor remuneration will be acceptance protocols or invoices.

XVII. CANCELLATION OF PROCEDURE:

1. The Contracting Authority reserves the right to cancel tender procedure in particular in event of:
   a) finding formal and procedural errors in it, when price of most advantageous offer exceeds budget for this task, and when prerequisites independent of Contracting Authority arise, preventing execution of order subject or introduction of other changes in order subject is necessary.
   b) procedure is burdened with defect causing that concluded contract will be contrary to provisions of project grant agreement, in particular if Intermediate Body does not approve requested project changes;
   c) significant change of circumstances occurred causing that order execution is not in interest of Contracting Authority, which could not have been foreseen at time of initiating procedure
2. In cases referred to above, Contractors are not entitled to any compensation claims against Contracting Authority.

XVIII. APPLIED MEANS OF PUBLISHING INFORMATION ABOUT THE ORDER:
The request will be made public on Competitiveness Database at address:
www.bazakonkurencyjnosci.funduszeeuropejskie.gov.pl

XIX. Information on rules of personal data processing (GDPR).

INFORMATION CLAUSE

1. PERSONAL DATA CONTROLLER

The controller of your personal data is:

HUMAN BIOME S.A.
ul. Starodworska 1, 80-137 Gdańsk
KRS: 0000947651 | NIP: 5833384760 | REGON: 385273550

In matters related to personal data you can contact our **Data Protection Officer – Anna Walosińska:**
rodo@human-biome.com

2. WHY AND ON WHAT BASIS DO WE PROCESS YOUR DATA?

Data: first name, last name, email address, phone number, correspondence address, PESEL

- **Purpose:** execution of concluded contract
  Legal basis: contract performance
- **Purpose:** pursuing and defending against claims
  Legal basis: our legitimate interest – legal protection of company

Data will be stored until limitation period of claims or completion of purpose for which they were collected. Contact data can be obtained directly, from supervisor or from publicly available sources, e.g. website or business card.

3. WHAT RIGHTS DO YOU HAVE IN CONNECTION WITH PROCESSING YOUR DATA?

You have the right to:

- access your data,
- rectify them if incorrect,
- demand their erasure in justified cases,
- restrict their processing,
- transfer data to another controller,

- withdraw consent at any time (does not affect earlier actions performed lawfully),
- object to data processing if taking place based on our legitimate interest.

If you consider that your data is processed unlawfully, you can lodge a complaint with the President of the Personal Data Protection Office.

4. WHO HAS ACCESS TO YOUR DATA?

Your data may be transferred to:

- companies with which we cooperate under agreements, e.g. IT service providers, hosting companies, payment operators, our employees and associates,
- law firms, postal operators, payment service providers – as separate data controllers,
- entities outside European Economic Area (EEA) – only if necessary and ensuring appropriate protection level, e.g. through: cooperation with companies in countries recognized by European Commission as safe, using standard contractual clauses approved by European Commission.

XX. Annexes:

Annex No. 1 - Offer Form Template.
Annex No. 2 - Statement on lack of grounds for exclusion.
Annex No. 3 - Description of the subject of the order
Annex No. 3.1 – Process Scenario and Performance Benchmark Testing
Annex No. 3.2 – Component Layout Drawing inside the Anaerobic Chamber