

Warsaw, 06 June 2025

REQUEST FOR PROPOSALS

for the purchase of Plant agar as part of a research experiment

In connection with the project implemented by Norwa Plants Sp. z o.o., approved for implementation by the National Center for Research and Development under the European Funds for Modern Economy program under the FENG.01.01-IP.01-005/23 recruitment, we invite you to submit an offer for the supply of Plant agar for the implementation of research and development works in the above-mentioned project.

Detailed information about the inquiry is presented below:

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| Contracting Entity | Norwa Plants Sp. z o.o. |
| Project name and number | "Development of a biotechnological method for commercial in vitro micropropagation of medicinal plants geranium, pelargonium, rudbeckia and hakone using dedicated nutrient compositions, temperatures, storage conditions and LED lighting in order to obtain high-quality material for automated cultivation and improve the energy efficiency of the current production process" No. FENG.01.01-IP.01-A0AM/24" |
| Order title | Purchase of Plant agar for a research laboratory. |
| Subject of the order | |
| Description of the subject of the order | <p>The subject of the order is the purchase of Plant agar for the implementation of research work on the composition of nutrients in the above project.</p> <p>A detailed specification of the ordered product is given in the Description of the Subject of the Order (OPZ) constituting Appendix No. 1 to this announcement.</p> |
| Advertisement category | delivery |
| Advertisement subcategory | other deliveries |
| Warranty period | not applicable |
| CPV codes | CPV 24300000-7 Basic Inorganic and Organic Chemicals |
| Place of order fulfillment | Piaseczno (Masovian Voivodeship, Piaseczno County, Piaseczno Commune) |
| Order fulfillment deadlines | |
| Planned date of signing the contract | June 2025 |
| Order stages | none |

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| Order execution schedule | <p>Delivery date: September 2025</p> <p>Payment date: 21 days from the date of delivery of the goods and issuance of the invoice</p> |
| Conditions of participation in the proceedings | |
| Authorization to perform a specific activity or action | The Ordering Party does not specify this condition |
| Knowledge and experience | The Ordering Party does not specify this condition |
| Technical potential | The Ordering Party does not specify this condition |
| Persons capable of performing the order | The Ordering Party does not specify this condition |
| Economic and financial situation | <p>The Bidder is required to be in an economic and financial situation that ensures the performance of the order under the conditions presented in the request for proposals.</p> <p>(assessment made on the basis of the Bidder's declaration)</p> |
| List of required documents/declarations | <p>A contractor submitting a bid as part of the procedure must send a complete set of documents, consisting of:</p> <ol style="list-style-type: none"> 1). completed by the Applicant: <ol style="list-style-type: none"> a) a bid containing <ul style="list-style-type: none"> - a declaration of no capital and/or personal links, - a declaration of meeting the conditions for participation in the procedure 2). current KRS/CEIDG entry or other appropriate registration document 3) technical data sheet of the offered product - quality certificate |
| Additional conditions | <ol style="list-style-type: none"> 1. The Ordering Party reserves the right to cancel the procedure at any stage without giving a reason. 2. The Ordering Party's decision to reject the offer is final. 3. In the event that the selected Contractor withdraws from signing the agreement with the Ordering Party, the Ordering Party may sign an agreement with the next Contractor who obtained the next highest number of points in the procedure. 4. During the examination and evaluation of the offers, the Ordering Party may request additional explanations from the Bidders regarding the content of the submitted offers. |
| Parts of the order and evaluation criteria | |
| Is a partial offer allowed? | No |
| Is a variant offer allowed? | No |
| Order budget | -- |
| The evaluation criteria | <p>The Offer will be evaluated by the Ordering Party based on the following criteria:</p> <ol style="list-style-type: none"> 1) fulfillment of the criterion of "formal requirements" and completeness of the offer - YES/NO 2) point criteria <ol style="list-style-type: none"> a) net price in PLN or EUR, the price in EUR shall be converted at the average exchange rate of the National Bank of Poland on the day following the closing of the tender process |

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| Price criteria of the order | <p>a) Points within the net price criterion will be awarded proportionally according to the formula (in PLN): the lowest price offer Cmin receives a score Pmin = 100 points, subsequent price offers - receive a score $P_n = C_{min}/C_n \times 100$ where Cmin - value of the lowest offer, Cn - values of subsequent offers. The price of the offer must take into account all obligations of the future Contractor necessary to perform the entire subject of the order and deliver the product to the place of execution of the order (Piaseczno).</p> <p>The price given in the offer is a fixed price throughout the entire period of execution of the subject of the order.</p> |
| Non-price criteria of the order | none |
| Method of selecting the Bidder | From the offers received, the one that obtains the highest number of points (and meets the other conditions specified in the procedure) will be selected |
| Other information | |
| Supplementary orders | The Ordering Party reserves the right to award the Contractor selected under the principle of competitiveness supplementary orders in an amount not exceeding 50% of the value of the order specified in the agreement concluded with the contractor, provided that these orders are consistent with the subject of the basic order. |
| Conditions for changing the contract | <ol style="list-style-type: none"> 1. The Ordering Party allows for the possibility of introducing significant changes to the provisions of the concluded agreement with the selected Contractor in relation to the content of the offer based on which the Contractor was selected, in particular in situations specified in the Guidelines on the eligibility of expenditure under the European Regional Development Fund, the European Social Fund and the Cohesion Fund for the years 2021-2027. 2. The Ordering Party provides for the possibility of changing the provisions of the concluded agreement in relation to the content of the offer based on which the Contractor was selected, if such changes resulted from: <ul style="list-style-type: none"> - circumstances of an objective nature that could not be foreseen at the time of conclusion of the agreement; - in connection with the occurrence of force majeure, i.e. an unforeseeable event beyond the control of the parties to the agreement, 3. The Parties also allow for the possibility of changes resulting from changes in the data of the Parties disclosed in public registers and changes concerning the designation of representatives of the Parties designated to conduct matters related to the performance of the contract, as well as changes beneficial from the point of view of the performance of the subject of the contract, in particular accelerating the performance, reducing the cost borne by the Ordering Party for the performance of the subject of the contract. In such a situation, the Parties shall introduce appropriate changes to the contract indicating new data resulting from changes in public registers or, guided by respect for mutual interests, the principle of equality of the parties and equivalence of benefits and, above all, the unanimous intention to perform the subject of the contract, shall specify changes beneficial from the point of view of the performance of the subject of the contract. 4. All changes to the contract must be made in writing under penalty of nullity. |

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| Exclusions | <p>The Contractor cannot be an entity/person:</p> <ol style="list-style-type: none"> 1. related by capital or personal ties to the Ordering Party. Personal or capital ties are understood as mutual ties between the Ordering Party or persons authorized to incur liabilities on behalf of the Ordering Party or persons performing activities on behalf of the Ordering Party related to the preparation and conduct of the Contractor selection procedure and the Contractor, consisting in particular of: <ol style="list-style-type: none"> a) participating in a company as a partner in a civil partnership or partnership, holding at least 10% of shares or stocks (unless a lower threshold results from legal regulations), performing the function of a member of a supervisory or management body, proxy, attorney, b) being in a marital relationship, a relationship of kinship or affinity in a direct line, a relationship of kinship or affinity in a collateral line up to the second degree, or being related by adoption, care or guardianship or being in cohabitation with the contractor, their legal representative or members of the management or supervisory bodies of contractors applying for the contract award, c) being in such a legal or factual relationship with the contractor that there is a justified doubt as to their impartiality or independence in connection with the contract award procedure. 2. in relation to whom liquidation has been opened or whose bankruptcy has been declared, with the exception of contractors who, after the declaration of bankruptcy, entered into an arrangement approved by a final court decision, if the arrangement does not provide for the satisfaction of creditors through the liquidation of the bankrupt's assets; 3. is in arrears with the payment of taxes, fees or social or health insurance contributions, except for cases where they have obtained a legally provided exemption, deferment, instalment payment of arrears or suspension of the entire execution of the decision of the competent authority; 4. who has submitted false information affecting the outcome of the conducted proceedings; 5. who has not submitted a declaration on the fulfilment of the conditions for participation in the proceedings or documents confirming the fulfilment of these conditions or the submitted documents contain errors. |
| Place and method of submitting offers | <ol style="list-style-type: none"> 1. The offer may be submitted: exclusively using the functionality of the Database of Competitiveness system: https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/ 2. The offer should be prepared according to the offer form template constituting appendix 2 "Offer template" under penalty of nullity. All necessary documents should be attached to the offer in accordance with the request for proposals 3. The offer must include the date of preparation and a legible (or with a personal stamp) signature/s of the person/s authorized to represent the Bidder or: electronic signature of the person/s authorized to represent the Bidder. 4. The Bidder may submit only one offer. |
| Contact person for the announcement | <p>Piotr Norwa Email: piotrnorwa@norwa.eu Tel. +48 603078587</p> |
| Appendices | <ol style="list-style-type: none"> 1. Description of the subject of the order (OPZ) 2. Offer template (with declarations) |