
PUBLIC REQUEST FOR PROPOSALS
FOR THE SUPPLY OF GOODS
No. 5/2021/UE/1.2

I. THE ORDERING PARTY

- | | |
|--|--|
| 1. Company name: | CIS spółka z ograniczoną odpowiedzialnością |
| 2. Head office: | Pogwizdów 155, 37-126 Medynia Głogowska |
| 3. Website: | www.cis.com.pl |
| 4. Email: | projektue@cis.com.pl |
| 5. Telephone: | +48 17 772 67 41 |
| 6. National Court Register Number (KRS): | 0000270837 |
| 7. Tax ID (NIP): | 5170199138 |
| 8. Contact person: | Szczepan Plewa |

II. LEGAL BASIS AND GENERAL INFORMATION

The contract award proceedings are conducted as Request for Proposals in accordance with the principles of fair competition specified in:

1. The guidelines on the eligibility of expenditure under the European Regional Development Fund, the European Social Fund, and the Cohesion Fund for the years 2014-2020.
2. The provisions of the Act of 29th January 2004 Public Procurement Law (consolidated text Journal of Laws of 2018, item 1986, as amended) do not apply to these proceedings.
3. The Ordering Party reserves the right to change the terms of the RFP as well as to cancel it or cancel and terminate the proceedings without selecting offers, without cause, if the value of the offer exceeds the amount allocated by the Ordering Party to finance the order or if no offer was submitted that is not subject to rejection or if the proceedings are subject to a significant defect; as a result of a change in objective conditions; or if the performance of the order is not in the interests of the Ordering Party.
4. In accordance with the principle of competition, the Ordering Party shall not make provisions for awarding the Contractor with any additional orders selected.
5. The Ordering Party reserves the right to repeat parts of the proceedings or to cancel the proceedings if the entity or entities participating in the proceedings influence its outcome in an unlawful manner or in breach of the guidelines specified in paragraph 1.
6. The terms used in this Request for Proposals shall be understood as follows:
the Ordering Party: CIS spółka z ograniczoną odpowiedzialnością
the Proceedings: Proceedings conducted by the Ordering Party on the basis of this Request for Proposals (RFP).
the Order: Should be understood as an order, the subject of which has been described in detail in the description of the subject of the order constituting **Annex 4** to this Request for Proposals.
the Contractor: An entity that applies for the performance of the Order, submits an Order delivery offer or concludes an agreement for the performance of the Order with the Ordering Party.
the Managing Authority: Managing Authority of the Regional Operational Program of the Podkarpackie Province for 2014-2020.
7. The Ordering Party informs that this offer is co-financed by the European Union under the Regional Operational Program of the Podkarpackie Province for the years 2014-2020, Priority Axis I. Competitive and Innovative Economy, 1.2 Industrial research and development works and their implementation, Project No. RPPK. 01.02.00-18-0027/19 titled: "Research and development towards new quality polyurethane foams" with an estimated order value exceeding EUR 221,000 for deliveries and services.

This RFP, together with attachments, has been made public in the following manner:

1. Published on the website: www.bazakonkurencyjnosci.funduszeuropejskie.gov.pl

III. THE SUBJECT MATTER OF THE ORDER

1. The subject matter of the proceedings is the performance of the contract for the supply of the following goods:
Foil paper 245 cm wide – 3,300.00 kg
2. The Ordering Party requires that the entire goods covered by the subject of the order be new, first grade and meet the quality and performance standards indicated by the Ordering Party in **Annex 4** to this RFP.
3. Possible indications in the project documentation of the manufacturers' own names, types of materials, reference to a specific product or source or trademarks, patents, types or specific origins, should be treated as

definitions of minimum requirements/parameters required by the Ordering Party. Changes in the materials and manufacturers of materials for solutions equivalent to those stated in the description of the subject of the contract are allowed provided that the replacements meet the requirements set forth in the project, and their parameters are not deteriorated so that they remain fit for the purpose.

IV. CPV CODE

30197600-2 – Paper and cardboard

V. CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS / INVITATION AND APPROVAL CRITERIA DESCRIPTION:

1. THESE PROCEEDINGS SHALL BE OPEN TO THE CONTRACTORS WHO COMPLY WITH THE BELOW REQUIREMENTS:

- 1) Have a valid licence to perform a specific activity or service if so required by the law.
- 2) Have the appropriate technical potential for the performance of the contract.

The Ordering Party shall deem the above-mentioned conditions as fulfilled on the basis of the Contractor's *DECLARATION ON COMPLIANCE WITH THE CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS* constituting **Annex 2** to this RFP.

2. THESE PROCEEDINGS SHALL BE OPEN ONLY TO THE CONTRACTORS WHO HAVE NO PERSONAL OR CAPITAL TIES WITH THE ORDERING PARTY.

Contractors with personal and capital ties with the contracting authority shall be excluded from the proceedings. Capital or personal ties are herein understood as such relationships between the Ordering Party or its authorized officers or persons performing activities related to the preparation and implementation of the contractor selection proceedings on behalf of the Ordering Party, and the Contractor, including but not limited to:

- a) partners in the company pursuant to a civil law partnership or partnership,
- b) persons who have a holding of at least 10% in the Ordering Party,
- c) members of the supervisory or management bodies, proxies, attorneys,
- d) spouses or relatives by blood or marriage of first and second degree, relatives by way of adoption, care, or guardianship,

In order to confirm that the Contractor or Contractors jointly applying for the order have no personal or capital ties, they are obliged to attach to the offer their *DECLARATION ON NO PERSONAL OR CAPITAL AFFILIATION* constituting **Annex 3** to the RFP.

The Ordering Party shall assess the compliance with the above-mentioned conditions for the Contractor's participation in the proceedings according to the "meets/does not meet" formula on the basis of the documents attached to the RFP form. Failure to meet any of the above criteria will result in rejection of the offer. The Ordering Party allows for a request to supplement formal defects in the submitted offer, provided that the supplementation will not result in a change in the content of the submitted offer

The list of declarations and documents that must be provided by the Contractor to confirm the fulfillment of the conditions for participation in the proceedings has been included in **Clause VIII. OFFER PREPARATION DESCRIPTION.**

VI. DATE OF CONTRACT PERFORMANCE

The date of the contract performance shall be the day the contract is signed by both parties.
The planned date of delivery shall be: at the latest by 9 weeks from the signature of the contract.
A receipt report shall be prepared upon the Ordering Party's receipt of the subject of the order.

VII. OFFER EVALUATION CRITERIA

In the case of Contractors who have met the set conditions, the Ordering Party shall evaluate offers using the following criteria:

OFFER PRICE - 100% (criterion weight 100%, where the percentage weight is a point weight according to the principle: one per cent = one point).

Under the "offer price" criterion (hereinafter called the "C") – the offer with the lowest price will receive 100 points and will be considered the most advantageous offer. The remaining offers will receive points in a proportionally smaller amount, calculated according to the following formula:

$$C = \frac{\text{the lowest offered gross price of the offer}}{\text{gross price of the offer}} \times 100$$

The total price for comparison shall be the gross price of the contract, calculated by the Contractor and quoted in the *OFFER FORM* constituting **Annex 1** to this RFP.

VIII. OFFER PREPARATION DESCRIPTION

1. The Contractor may submit one offer, in written form on the offer form constituting **Annex 1** to the RFP. The contents of the offer must meet all the requirements of the RFP and contain all the details of the order.
2. The offer shall include the following documents and statements:
 - 1) *Annex 1. Offer Form*
 - 2) *Annex 2. Declaration on Compliance with the Conditions for Participation in the Proceedings*
 - 3) *Annex 3. Declaration on No Personal or Capital Affiliation - the original*
 - 4) *Annex 5. Requirements concerning the subject of the order – original*
 - 5) *Current National Court Register entry, CEIDG (Central Register and Information on Economic Activity) or other relevant business registration document.*
 - 6) *Power of attorney for the person / persons signing the offer to undertake obligations on behalf of the bidder submitting the offer, if the authorization does not result from registration documents*
3. It is not allowed to submit tentative, conditional or partial offers.
4. The offer may be made in Polish or English. Each document included in the offer must be legible.
5. If the amount of the offer is quoted in a foreign currency, the Ordering Party, in order to compare the value of bids, shall convert this amount into PLN at the average exchange rate for the given foreign currency announced by the National Bank of Poland (NBP) on the last working day preceding the opening day of bids.
6. The offer with attachments must be signed by persons authorized to represent the Contractor in accordance with the representation resulting from the relevant register. The Ordering Party requires that the Contractor attach the authorizations needed to sign the offer, e.g. a current copy of the relevant court register entry, a copy of Central Register and Information on Economic Activity entry or another document. If the persons signing the offer act on the basis of a power of attorney, then the power of attorney must be attached to the offer.
7. The offer must be submitted:
 - a) in person or sent by post to the following address: **CIS sp. z o.o. 37-126 Medynia Głogowska, Pogwizdów 155** in a sealed package/envelope that prevents reading its contents without damaging the envelope/packaging. The envelope should be addressed to the address of the Ordering Party, and it shall contain the following wording: **Oferta w postępowaniu nr 5/2021/UE/1.2.** (Proceedings no. 5/2021 / UE / 1.2.). The envelope should bear the name and address of the Contractor.
 - b) Online, via the competitiveness database.
8. The Contractor may introduce changes, corrections and additions to the offers submitted, provided that the Ordering Party receives a written statement on changes, corrections or additions before the deadline for submission of the offers. The statement on the introduction of changes, corrections or additions must be made in accordance with the same rules as submitting offers, marked appropriately with the note „ZMIANA" or „UZUPEŁNIENIE" ("CHANGES" or "ADDITIONAL"). Envelopes marked with the note „ZMIANA" or „UZUPEŁNIENIE" ("CHANGES" or "UPDATE") shall be opened together with the offer of the Contractor who introduced the changes and after confirming the correctness of the change proceedings, shall be attached to the offer.
9. Any offer and/or its modifications or amendments, submitted after the deadline set for the submission of offers shall be returned to the Contractor without opening.

10. The Contractor may, before the deadline for submission of offers, withdraw from the proceedings by submitting a written notification (according to the rules concerning making changes, corrections or additions) placed in an envelope marked as "WYCOFANIE" ("WITHDRAWAL").
11. The Ordering Party advises that the Contractor has the option to restrict the document(s) constituting the Contractor's trade secret. In such a case, the confidential document(s) shall be placed in a separate annex along with an annotation that the information therein is a trade secret and must be kept confidential.
12. The offer shall be rejected if:
 - a) its contents do not comply with the RFP requirements;
 - b) it quotes an abnormally low price or cost in relation to the value of the object of the order. If, in the course of the evaluation of offers, the Ordering Party has doubts as to the possibility of performing the order at the price indicated, and if upon verification the components of the offer affecting the price there is no proof that the price quoted guarantees the performance of the order;
 - c) the Contractor, within 14 calendar days from the delivery of the notification, shall not have agreed to correct the error in their offer;
 - d) the Contractor does not agree to extend the period of the offer by the number of days required in the Ordering Party's request;
 - e) it is invalid pursuant to separate regulations;
 - f) the Contractor shall not prove its compliance with the conditions for participation in the proceedings or a lack of grounds for its exclusion, in particular: the absence of the contractor's declaration on no personal or capital affiliation, with the Ordering Party in accordance with **Annex 3** to this RFP.
13. The Ordering Party informs that it shall call Contractors to supplement, clarify or correct the contents of the offer (including documents, statements, errors found in the offer), in observance of the principle of equal treatment of Contractors. In the event a Contractor does not respond to a request to supplement documents, statements or an explanation of the contents of the submitted offer, the Ordering Party shall exclude the Contractor from the proceedings.

IX. TIME AND PLACE FOR THE SUBMISSION OF OFFERS

1. The deadline for submitting offers expires on **9th March, 2021 at 9:00 a.m.** Offers received by the Ordering Party after this date shall be returned without opening.
2. In the course of evaluating submitted offers, the Ordering Party may request the Contractors to provide explanations regarding the contents of their offers.
3. Contractors shall be bound by the offer for 90 days. The period of being bound by the offer begins upon the deadline for submission of bids referred to in paragraph 1.

X. DETERMINATION OF CONDITIONS FOR CHANGES IN THE CONTRACT CONCLUDED AS A RESULT OF THE PUBLIC PROCUREMENT PROCEEDINGS.

The Ordering Party reserves the right to amend the contract concluded with the entity selected as a result of the contract award proceedings in the form of a written annex for the following reasons:

- a) **with regard to the subject of the contract**, if these changes are not significant in relation to the content of the submitted offer and are in favour of the Ordering Party or circumstances occurred that could not be foreseen at the time of concluding the contract.
- b) **with regard to performance of the subject of the contract**, if circumstances unforeseeable at the time of conclusion of the contract occurred, and additionally:
 - in the case of receipt of a decision of the Contracting Authority for the project containing changes to the deadlines for implementation or setting additional provisions to which the Awarding Entity will be obliged and resulting from the provisions of the Awarding Entity's contract with the Managing Authority, if the contract was concluded or amended by an annex after the award of the contract;
 - at the justified request of the Ordering Party or the Contractor.

In the event of the above circumstances, to the extent affecting the course of the contract, the contract performance period may be extended by the time necessary to complete the performance of the contract in a proper manner.

- c) **with regard to changing the payment date and terms**, in the case of:
 - financial restrictions on the part of the Ordering Party, for reasons beyond its control.
 - resignation from part of the delivery, if such resignation will be necessary for the proper performance of the subject of the contract or the performance of which will not be necessary or will be pointless in the event of circumstances that could not be foreseen at the time of conclusion of the contract - by the value of unperformed deliveries.

- it is allowed to change the terms and terms of payment, and the possibility of partial payments.

d) in terms of changes in gross remuneration:

- statutory change in the percentage rate of VAT.

e) objective reasons beyond the control of the Ordering Party or the Contractor:

- not foreseeable at the time of concluding this contract.

- in the event of circumstances caused by external factors, including force majeure, which may prevent the delivery and other external circumstances that may affect the performance of the contract.

2. The occurrence of any of the above-mentioned circumstances shall not constitute an absolute obligation of the Ordering Party to make such changes, nor may it constitute the basis for the Contractor's claims to introduce them.

3. Any changes to this contract shall be made in writing and signed by both parties, otherwise null and void.

XI. INFORMATION ON THE METHOD OF COMMUNICATION WITH CONTRACTORS AND TRANSFER OF NOTICES OR DOCUMENTS

1. The Code of Proceedings: **No. 5/2021/UE/1.2**

Note: Please use this code in all correspondence addressed to the Ordering Party.

2. Any correspondence (questions, statements, applications, notifications, information, etc.) in the proceedings with the Ordering Party and each of the Contractors may be conducted via email: projekte@cis.com.pl. Contractors can also ask questions via the competitiveness database.

3. The Ordering Party shall place the inquiries submitted by email and the replies provided, as well as any changes to the content of the RFQ related to the ongoing tender proceedings, at www.bazakonkurencyjnoscifunduszeuropejskie.gov.pl.

4. The Ordering Party, in accordance with Art. 70¹ §3 of the Civil Code reserves the right to change the content of the ZO before the deadline for submitting offers, notifying about it on the website www.bazakonkurencyjnoscifunduszeuropejskie.gov.pl.

XII. CONCLUSION OF THE PROCEEDINGS

1. The contracting authority, after evaluating the submitted offers, will select the most advantageous offer, which will be documented with the protocol of the contract award proceedings.

2. Information about the result of the proceedings will be posted on the website: www.bazakonkurencyjnoscifunduszeuropejskie.gov.pl

3. At the request of the Contractor who submitted the offer, the Awarding Entity will provide the applicant with the protocol of the contract award proceedings, with the exception of some of the tenders constituting business secrets.

4. The contract with the Contractor will be concluded immediately after the proceedings is resolved, taking into account the provisions arising from the content of this inquiry and the data contained in the offer.

5. In the event that the selected Contractor refuses to sign the contract with the Ordering Party within this period, the Ordering Party will sign the contract with the Contractor who obtained the next highest number of points in the contract award proceedings.

XIII. INFORMATION ABOUT POSSIBLE SUBSIDIARY ORDERS

The Ordering Party does not provide for the possibility of awarding supplementary contracts.

XIV. INFORMATION CLAUSE, ACCORDING TO ART. 13 OF THE GDPR FOR THE PURPOSES OF PUBLIC PROCUREMENT PROCEEDINGS

According to Art. 13.1 and 2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 /EC (general regulation on data protection) (OJ L 119, 04/05/2016, p. 1), hereinafter "the GDPR", I hereby inform that:

- the administrator of your personal data shall be *CIS spółka z ograniczoną odpowiedzialnością Pogwizdów 155, 37-126 Medynia Głogowska;*
- personal data protection inspector at CIS spółka z ograniczoną odpowiedzialnością shall be Mr. Wiktor Cisło/ e – mail: wiktor.cislo@cis.com.pl, tel. +48 17 772 67 41;

- your personal data shall be processed pursuant to Art. 6.1(c) of the GDPR for the purpose related to the public procurement proceedings No. 5/2021/UE/1.2 conducted in accordance with the principle of competition;
- the recipients of your personal data shall be persons or entities to whom the documentation of the proceedings shall be made available, based on the principle of competition;
- your personal data shall be stored and shared in connection with the implementation of project No. RPPK.01.02.00-18-0027 / 19 until the Regional Operational Program of the Podkarpackie Province for the years 2014-2020 is closed and accounted and to the end of the project lifetime and documentation archiving period end provided that in the case of the occurrence of more than one period referred to above as part of the Project, the longest term shall apply;
- the obligation to provide your personal data is a requirement set out in the *Guidelines of the Managing Authority for the Regional Operational Program of the Podkarpackie Province for the years 2014-2020* related to participation in the public procurement proceedings; the consequences of failure to provide specified data are specified in the above-mentioned guidelines;
- decisions in relation to your personal data shall not be taken in an automated manner, in accordance with Art. 22 of the GDPR;
- each person whose personal data is used in this proceedings or in the performance of the contract:
 - i. pursuant to Art. 15 of the GDPR: has the right to access their personal data;
 - ii. pursuant to Art. 16 of the GDPR: has the right to complete personal data (the exercise of this right must not result in a change in the outcome of the public procurement proceedings or a change of the provisions of the contract to the extent incompatible with the principle of competition and may not violate the integrity of the protocol and its annexes);
 - iii. pursuant to Art. 18 of the GDPR has the right to request the administrator to restrict the processing of personal data, subject to the provisions of Art. 18.2 of the GDPR (the right to limit processing does not apply to the storage, to ensure the use of legal remedies or to protect the rights of another natural or legal person, or for important reasons of public interest of the European Union or any member state);
 - iv. has the right to file a complaint to the President of the Office for Personal Data Protection, if they decide that the processing of their personal data violates the provisions of the GDPR;
- each person whose personal data is used in these proceedings or in performance of the contract is not entitled to:
 - i. delete personal data in connection with Art. 17.3(b), (d) or (e) of the GDPR;
 - ii. transfer personal data referred to in Art. 20 of the GDPR;
 - iii. pursuant to Art. 21 of the GDPR, object to the processing of personal data, as the legal basis for the processing of their personal data is Art. 6.1(c) of the GDPR.

PREZES ZARZADU

Wiktor Cisko

.....
Signature and seal of the Ordering Party

Enclosures:

Annex 1. OFFER FORM

Annex 2. DECLARATION ON COMPLIANCE WITH THE CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS

Annex 3. THE CONTRACTOR'S DECLARATION ON NO PERSONAL OR CAPITAL AFFILIATION

Annex 4. DESCRIPTION OF THE SUBJECT OF THE ORDER

Annex 6. REQUIREMENTS CONCERNING THE SUBJECT OF THE ORDER.

ANNEX I. OFFER FORM

.....
Place and date



CIS sp. z o.o
Pogwizdów 155
37-126 Medynia Głogowska

The Contractor's company seal

THE OFFER

In response to the Request for Proposals No. 5/2021/UE/1.2 for supply of goods within a project co-financed by the European Union under the Regional Operational Program of the Podkarpackie Province for the years 2014-2020, Priority Axis I. Competitive and Innovative Economy, sub-actions: 1.2 Industrial research and development works and their implementation

No. RPPK.01.02.00-18-0027 / 19

Title: "Research and development in the field of developing new quality of production of polyurethane foams" we hereby submit the following offer:

I. THE CONTRACTOR					
Company name:					
Address:					
Tax ID (NIP):					
National Court Register Number/EDG:					
AUTHORIZED REPRESENTATIVE					
Name and surname:					
email:					
Telephone:					
DETAILS OF THE OFFER					
Offer valid for		90 calendar days calculated from the offer deadline			
II. DETAILS OF THE SUBJECT OF THE OFFER					
No.	Name of the subject of the offer	Quantity	Net price (currency)	VAT tax (currency)	Gross price (currency)
1.	Foil paper 245 cm wide	3,300.00 kg			
III. COMPLIANCE WITH THE OFFER CRITERIA					
Total net value of the offer (currency)					
Total VAT amount (currency)					
Total gross value of the offer (currency)					
Time of delivery of the entire order		Within 9 Weeks from the signature of the contract.			
Address for delivery		CIS sp. z o.o. Pogwizdów 155, 37-126 Medynia Głogowska			



Acting for and on behalf of the Contractor by joining the proceedings for the award of the contract and in accordance with the content of the RFP and description of the subject of the contract,

I/we declare that I/we:

1. know the subject of the order and the conditions described in the Request for Proposals together with the attachments and have obtained the information necessary for the proper performance of the contract which I/we do not question;
2. the price of the offer includes the scope of deliveries and services in accordance with the conditions specified in the RFP form and includes all costs related to the overall performance of the contract;
3. the remuneration specified in the offer includes all costs related to the performance of the contract, including the Contractor's risk due to the estimation of all costs related to the performance of the contract. Underestimation, omission, and lack of recognition of the subject of the contract shall not be the basis for demanding any change in the remuneration specified in the offer;
4. have obtained all the necessary information to prepare the offer and I/we have taken into account the changes and additional findings arising during the proceedings being an integral part of the RFP, specified in all the documents placed on the website and letters from the Ordering Party, and accept the conditions contained in the Request for Proposals to which I/we do not object. I/we agree to perform the contract in accordance with these conditions;
5. I/we declare that I/we have fulfilled the information obligations provided for in Art. 13 or Art. 14 of the GDPR¹) towards natural persons from whom I/we have directly or indirectly obtained personal data for the purpose of applying for a public contract in these proceedings¹².

In accordance with the Request for Proposals I/we enclose the following documents to this offer:

1. The current court register entry..
2. Power of attorney for the person/persons signing the offer to contract on behalf of the Bidder submitting the offer, if the authorization does not arise from the registration documents;
3. Annex 2 – DECLARATION ON COMPLIANCE WITH THE CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS
4. Annex 3 – DECLARATION ON NO PERSONAL OR CAPITAL AFFILIATION; in the case of entities submitting a joint offer, the individual entity submits the declaration in its own name;;
5. Annex 5 – confirmation that the subject of the order meets the minimum requirements indicated by the Ordering Party in the description of the subject of the order.
6. The information constituting the trade secret is contained in an envelope marked "trade secret" and is contained on pages no.

Name and surname of the authorized officer	
Date, seal and signature	

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119, 04.05.2016, page 1).

² If the Contractor does not provide personal data other than directly related to it or there is an exemption of the obligation to provide information, pursuant to Art. 13.4 or Art. 14.5 of the GDPR, the contractor does not make the declaration (deletion of the content of the declaration, e.g. by deleting it).



ANNEX 2. DECLARATION ON COMPLIANCE WITH THE CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS

Place and date.....



The Contractor's company seal

CIS sp. z o.o.
Pogwizdów 155
37-126 Medynia Głogowska

DECLARATION ON COMPLIANCE WITH THE CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS

In response to the Request for Proposals No. 5/2021/UE/1.2 for the supply of goods within a project co-financed by the European Union under the Regional Operational Program of the Podkarpackie Province for the years 2014-2020, Priority Axis I. Competitive and Innovative Economy, sub-actions: 1.2 Industrial research and development works and their implementation

No. RPPK.01.02.00-18-0027 / 19

Title: "Research and development in the development of new quality polyurethane foams"

I/we represent that:

- 1. I/we have the authority to perform a specific activity or activities, if required by the law;*
- 2. I/we have the appropriate technical potential to execute the subject of the order;*

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Seal and signature of the Contractor's authorized officer

ANNEX 3. DECLARATION ON NO PERSONAL OR CAPITAL AFFILIATION



Place and date.....

CIS sp. z o.o.
Pogwizdów 155
37-126 Medynia Głogowska

The Contractor's company seal

THE CONTRACTOR'S DECLARATION ON NO PERSONAL OR CAPITAL AFFILIATION TO THE ORDERING PARTY

In response to the Request for Proposals No. 5/2021/UE/1.2 for the supply of goods within a project co-financed by the European Union under the Regional Operational Program of the Podkarpackie Province for the years 2014-2020, Priority Axis I. Competitive and Innovative Economy, sub-actions: 1.2 Industrial research and development works and their implementation

No. RPPK.01.02.00-18-0027 / 19

Title: "Research and development in the development of new quality polyurethane foams"

I/we declare that I am/we are not affiliated to the Ordering Party personally or financially.

Capital or personal ties are herein understood as relationships between the Ordering Party or its authorized officers or persons performing activities related to the preparation and implementation of the Contractor selection proceedings on behalf of the Ordering Party, and the Contractor, including but not limited to the following:

- 1) partners in the company pursuant to a civil law partnership or partnership,
- 2) persons who have a holding of at least 10% in the Ordering Party,
- 3) members of the supervisory or management bodies, proxies, attorneys,
- 4) persons remaining in such a legal or factual relationship that may raise reasonable doubt as to the impartiality in the selection of the contractor, in particular spouses or relatives by blood or marriage of first and second degree, relatives by way of adoption, care, or guardianship.

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Seal and signature of the Contractor's authorized officer

ANNEX 4. THE SUBJECT OF THE ORDER – DESCRIPTION

The subject of the order includes the supply of materials listed below. Possible indications in the description of the subject of the order of producers' names, types of materials, reference to a specific product or source or trademarks, patents, norms, approvals, types or specific origin should be treated as definitions of minimum material requirements/parameters required by the Ordering Party. The Contractor shall be allowed to replace such specific materials with others equivalent to those specified in the description of the subject of the order, provided that they meet the requirements set for them, that their parameters shall not be deteriorated and that the purpose they are intended to serve is maintained.

I. DETAILED DESCRIPTION OF THE SUBJECT OF THE ORDER

NAME	QUANTITY	PARAMETERS
Foil paper 245 cm wide	3,300.00 kg	The subject of the order Foil paper 245 cm wide Parameters: - kraft paper covered with peel LDPE - weight: 70 g/m ² - color – brown, unbleached - weight of the film: 15g/m ² - roll width: 2450mm - diameter of the thimble 76mm - roll length: 4000m

PREZES ZARZADU

Wiktor Cisło

.....
Seal and signature of the Contractor

ANNEX 5. REQUIREMENTS CONCERNING THE SUBJECT OF THE ORDER

MINIMUM REQUIREMENTS CONCERNING THE SUBJECT OF THE ORDER

The assessment of compliance with the conditions required from the Contractor shall be made according to *meets/does not meet* formula. In the column "Confirmation of the fulfillment of minimum requirements" the following description should be deleted in the tables below: *meets* or *does not meet*, depending on the fulfillment of the requirement by the system offered. No response shall be deemed failure to meet the requirement.

Foil paper 245 cm wide – 3,300.00kg

Produced by.....

Brand name:

No.	Technical parameters and minimum requirements	Confirmation of compliance with the minimum requirements
1.	- kraft paper covered with peel LDPE	meets/does not meet
2.	- weight: 70 g/m ²	meets/does not meet
3.	- color – brown, unbleached	meets/does not meet
4.	- weight of the film: 15g/m ²	meets/does not meet
5.	- roll width: 2450mm	meets/does not meet
6.	- diameter of the thimble 76mm	meets/does not meet
7.	- roll length: 4000m	meets/does not meet

I/WE DECLARE THAT THE OFFERED SUBJECT OF THE ORDER MEETS ALL THE ABOVE REQUIREMENTS:

This Annex is an integral part of the offer.

Place, date.....

.....
Seal and signature of the Contractor's authorized officer